

BASIC SUPPLIES STOCKED FOR TEACHERS:

(These are for teacher use in classroom, not for student provisions)

- Binder Clips (Small, medium, large)
- Copy Paper (white-stored in staff room)
- Dry erase board erasers
- Dry erase Pens (black, blue, red, green)
- Envelopes (letter size & Manilla)
- Highlighters
- Paper Clips (small, large)
- Pencils
- Pens: (Black, Blue, Red)
- Rubber Bands
- Scissors
- Sharpies (Black)
- Staples
- Staplers
- Sticky Notes (3x3)
- Tape
- Tape Dispensers
- Thumbtacks
- Vis-A-Vis Pens
- 3x5 cards (white, lined)

ITEMS WE HAVE AVAILABLE FOR USE:

Manilla folders (if needing large quantities, purchase through your department)

Hole punch –single: limited quantities ordered at start of year.

Glue sticks- available for use as needed. (Classroom stock purchased through depts)

Packaging Tape –available for use as needed.

All other items are to be purchased through department accounts with Department Chair approval.